

Installation Guides

Installation & Care For The Casement & Awning Windows

Remove insect screens and keep in a safe place until house is complete! 1. Check openings for correct size. 2. Mount unit plumb, level and square. 3. Caulk completely for watertight installation. 4. Do not force or twist or spring frame. 5. Lift unit into the opening, then from the interior shim at corners of sill under the side jambs to level and centre the unit. 6. Fasten securely with flat head screws. Tighten fasteners so the screw heads are fully seated. 7. Clean thoroughly and check sill for proper drainage.

Pre-Caution

Please do not install the windows by drilling holes in the sill frame. Window should be installed into clean finished openings. If plastering in masonry openings is carried out after windows are fitted care must be taken to ensure that: **A.** The window surfaces are cleaned thoroughly to remove debris from the inside. Do not let concrete fall behind the frame **B.** Use stainless steel screws as these will not corrode or rust.

Care and Cleaning

1. Initial cleaning with non abrasive agents is recommended. Glass may be cleaned with Bon Ami cleansing powder or solution of vinegar and water diluted about four to one. 2. Lubricate all moving parts with WD40, CRC or similar product to ensure all these parts operate with minimum friction. This procedure should be repeated at least 2 times per year for best long term performance

Installation & Care For The Single Slider Windows

Remove insect screens and keep in a safe place until house is complete! 1. Check openings for correct size. 2. Mount unit plumb, level and square. 3. Caulk completely for watertight installation. 4. Do not force or twist the frame. 5. Fasten securely with flat head screws. The screws are inserted by first removing the sills which are located in the right and left hand side of the frame, if needed there is also a sill on the top of the frame which can also be removed for the screws to be inserted. Tighten fasteners so the screw heads are fully seated. Once all screws are secured into place, please ensure that the sills are put back in place, so the screw heads are out of sight and the window will slide seamlessly. 6. Shim to prevent jambs and head from bowing, sill from sagging. 7. Clean thoroughly and check sill for proper drainage.

Pre-Caution

Window should be installed into clean finished openings. If plastering in masonry openings is carried out after windows are fitted care must be taken to ensure that: **A.** The window surfaces are cleaned thoroughly to remove debris from the sides where the sash slides. Do not let concrete fall behind the frame. **B.** Ensure that no mortar is allowed to fall on the horizontal sliding rail as this will prevent the slider from closing.

Care and Cleaning

Initial cleaning with non abrasive agents is recommended. Glass may be cleaned with Bon Ami cleansing powder or solution of vinegar and water diluted about four to one.

Installation & Care For The Double Hung Sash Windows

Remove insect screens and keep in a safe place until house is complete! 1. Check openings for correct size. 2. Mount unit plumb, level and square. 3. Caulk completely for watertight installation. 4. Do not force or twist or spring frame. 5. Fasten securely with flat head screws*. Tighten fasteners so the screw heads are fully seated. 6. Shim to prevent jambs and head from bowing, sill from sagging. 7. Clean thoroughly and check sill for proper drainage.

Pre-Caution

Window should be installed into clean finished openings. If plastering in masonry openings is carried out after windows are fitted care must be taken to ensure that: The window surfaces are cleaned thoroughly to remove debris from the sides where the sash slides.

Care and Cleaning

1. Initial cleaning with non abrasive agents is recommended. Glass may be cleaned with Bon Ami cleansing powder or solution of vinegar and water diluted about four to one. 2. Lubricate all moving parts with WD40, CRC or similar product to ensure all these parts operate with minimum friction. This procedure should be repeated at least 2 times per year for best long term performance. 3. The sliding sash is designed for easy removal from the frame for window cleaning and maintenance.

Instructions For Tilting Sash

A. Hold the lower sash firmly and slide it up 6 inches, push the latches at the top of the sash in towards the centre, this will allow you to disengage the sash from the frame. **B.** Once the sash is disengaged, tilt sash towards your body and lower until it can safely be supported. **C.** To re-install the sash insert it in the reverse order it was removed. The Tilt Latches will automatically click into position when put back into the vertical position. **D.** To open the upper sash the lower sash must be tilted out, then pull down the upper sash slightly to access the latches and push the latches at the top of the sash towards the centre this will allow you to disengage the sash from the frame.

Installation & Care For The Single Hung Sash Windows

Remove insect screens and keep in a safe place until house is complete! 1. Check openings for correct size. 2. Mount unit plumb, level and square. 3. Caulk completely for watertight installation. 4. Do not force or twist or spring frame. 5. Fasten securely with flat head screws*. Tighten fasteners so the screw heads are fully seated. 6. Shim to prevent jambs and head from bowing, sill from sagging. 7. Clean thoroughly and check sill for proper drainage.

Pre-Caution

Window should be installed into clean finished openings. If plastering in masonry openings is carried out after windows are fitted care must be taken to ensure that: **A.** The window surfaces are cleaned thoroughly to remove debris from the sides where the sash slides. Do not let concrete fall behind the frame. **B.** Ensure that no mortar is allowed to fall on the horizontal meeting rail as this will prevent the sash from closing, and also the tilt latches.

Care and Cleaning

1. Initial cleaning with non abrasive agents is recommended. Glass may be cleaned with Bon Ami cleansing powder or solution of vinegar and water diluted about four to one. 2. Lubricate all moving parts with WD40, CRC or similar product to ensure all these parts operate with minimum friction. This procedure should be repeated at least 2 times per year for best long term performance. 3. The sliding sash is designed for easy removal from the frame for window cleaning and maintenance.

Instructions For Tilting Sash

A. Hold the sash firmly and slide it up a couple of inches, push the latches at the top of the sash in towards the centre, this will allow you to disengage the sash from the frame. **B.** Once the sash is disengaged, tilt sash towards your body and lower until it can safely be supported. **C.** To re-install the sash insert it in the reverse order it was removed. The Tilt Latches will automatically click into position when put back into the vertical position.

For installation on Picture Windows please call Meridian Caribbean Inc., as this will differ depending on the type of opening the window

* Meridian recommends using either a #8 or #10, 2" or 2 1/2" stainless steel countersunk screw for installation of the windows. DO NOT screw into the bottom sill of the window, this will cause water infiltration.